



IAEA

Atoms for Peace and Development

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国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: **EVT1804572**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Annual Meeting of the Network on Environmental Management and Remediation** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **25 to 29 November 2019**.

The purpose of the event is to review the past activities of the Network on Environmental Management and Remediation (ENVIRONET) and plan future activities examining the status of environmental remediation projects in the participating Member States.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants for this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **2 September 2019** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Horst Richard S. Monken Fernandes, Division of Nuclear Fuel Cycle and Waste Technology, Department of Nuclear Energy (Email: H.Monken-Fernandes@iaea.org), and to the Administrative Secretary, Ms Iris Kridtner (Email: I.Kridtner@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to assure the IAEA's Member States of its highest consideration.



2019-08-01

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)



Annual Meeting of the Network on Environmental Management and Remediation

**IAEA Headquarters
Vienna, Austria**

25–29 November 2019

Ref. No.: EVT1804572

Information Sheet

Introduction

The Network on Environmental Management and Remediation (ENVIRONET) was created in 2009 to promote the exchange of experiences amongst environmental remediation project implementers, regulators and representatives from the technical and scientific communities at large in relation to current good practices. The Network also aims to promote competence building in IAEA Member States.

ENVIRONET is celebrating its 10th anniversary — over the past ten years, it has contributed towards fostering the safe, timely and cost effective implementation of remediation projects, with a special focus on situations where the implementation pace is low or the projects are stagnant.

A shift has recently occurred in the activities organized by ENVIRONET — greater emphasis is now being placed on the implementation of targeted projects aimed at addressing topics selected by Network participants according to their expressed needs and interests, instead of focusing only on workshops and training events.

These targeted projects include: the Constraints to Implementing Decommissioning and Environmental Remediation (CIDER) Project, the Legacy Trench Sites Working Group, the ‘ENVIRONET-NORM’ project, and the Definition of Environmental Remediation End States (DERES) Project.

In addition, a new project will be launched in 2019 on decision making in environmental remediation in response to a recommendation of the International Conference on Advancing the Global Implementation of Decommissioning and Environmental Remediation Programmes; and the concept of a mobile unit for site characterization has been further developed and six missions have so far been

successfully implemented

Objectives

The purpose of the event is to celebrate the tenth anniversary of the ENVIRONET by reviewing the achievements of the network over the ten years of its existence and project a vision for the future with inputs provided by different sectors such as industry (implementers, contractors and consulting companies), international and national organizations, regulatory bodies, the research community and non-governmental organizations.

Target Audience

The ENVIRONET annual meeting is the main annual gathering of the organizations and experts participating in the Network and welcomes all those professionals that work in the field of environmental remediation.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **2 September 2019**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in

recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **2 September 2019**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:
<http://www-pub.iaea.org/iaeaevents/GeneralInfo/Guide/VIC>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Mr Horst Richard S. Monken Fernandes

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Administrative Secretary

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Department of Nuclear Energy

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Vienna International Centre

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Annual Meeting of the Network on Environmental Management and Remediation

IAEA Headquarters, Vienna, Austria

25–29 November 2019

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary H.Monken-Fernandes@iaea.org and to the Administrative Secretary I.Kridtner@iaea.org.

Please attach a passport copy or other document of identification (ID).

Participants who are members of an invited organization can submit this form to their subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 2 September 2019

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable: Do you intend to submit a paper? Yes <input type="checkbox"/> No <input type="checkbox"/> Would you prefer to present your paper as a poster? Yes <input type="checkbox"/> No <input type="checkbox"/> Title:		

Grant Application Form

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To be completed by the applicant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary H.Monken-Fernandes@iaea.org and to the Administrative Secretary I.Kridtner@iaea.org.

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Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from	to

2. Recent employment record (starting with your present post):

Name and place of employer/organization	Title of your position	Type of work	Years worked from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: Signature of applicant: _____

Date: Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority _____